



RASHTRIYA SANSKRIT SANSTHAN, G. N. JHA CAMPUS,
Azad park, Allahabad, u. p.
(Ph. - 2460956, 2460957, E-mail:principal.alld@gmail.com)

Tender Notice Inviting Quotation for Repair of Roof

The Principal Rashtriya Sanskrit Sansthan, G.N. Jha Campus, Allahabad invites sealed Item Rate tenders under Two part Bid System containing Part - I (Technical Bid) & Part-II (Financial Bid) from the approved and eligible contractors of the Central Govt/State Govt.

S.N.	Name of work	Earnest Money Deposit	Time for Completion	Start Date & Time of Tender Document Download / Bid Submission	End Date & Time of Tender Document Download / Bid Submission	Date & Time of opening of Technical Bid
1	Repairing and renovation	20,000/-	03 Months	05.11.2018 up to 10:00 AM	15.11.2018 at 12:00 PM	15.11.2018 at 3:00 PM

Cost of Tender Paper Rs. 1,000.00 (Rupees One Thousand only), **NON REFUNDABLE**, in the form of D. D. only in favour of '**The Principal Rashtriya Sanskrit Sansthan, G.N. Jha Campus, Allahabad**', payable at **Allahabad** (validity of D.D. should be at least 03 months) to be submitted along with the tenders (within Technical Bid). Tender without 'Cost of Tender Document' will be summarily rejected.

The Earnest Money should be deposited along with the tenders (within Technical Bid) in the form of D.D only in favour of The Principal Rashtriya Sanskrit Sansthan, G.N. Jha Campus, Allahabad payable at Allahabad. Tender without 'Earnest Money Deposit' will be summarily rejected.

The tender document (consisting of specifications, the schedule of quantities of various types of items to be executed, the set of terms and conditions of the contract and other documents / drawings, if any) can be downloaded from the <http://www.gnjhacampusrks.org>. The institute shall

not be responsible for any delay /difficulties / inaccessibility of downloading facility for any reason whatsoever. In case of any discrepancy between the tender documents downloaded from internet.

Tender should be submitted as per as prescribed format within the specified date and time at Office Rashtriya Sanskrit Sansthan, G. N. Jha Campus, Allahabad, and failing to do so, the offer shall be summarily rejected. Bid Validity period is 90 Days from submission of bid. All sealed quotations received till then will be opened on the same day before the bidder or their representative who wish to be present, in the office at 3.00 P.M., **The Institute reserves the right to reject any tender without assigning any reason thereof.**

PRINCIPAL

INSTRUCTIONS TO THE BIDDER

1. The tenderer shall visit and inspect the site and obtain all information on his own responsibility and at own cost, which may be necessary for the purpose of quoting and submitting the tender. No excuse or ignorance as to site conditions and local information shall be accepted after awarding of the contract. All costs, charges & expenses that may be incurred in connection with the preparation of his tender shall be borne by him and the Institute accepts no liability whatsoever therefore.
2. The time for completion of work is 03 (Three) Months & will be reckoned from the 7th day from the date of issue of Work Order or handing over of site, whichever is earlier.
3. EMD of requisite amount as mentioned in NIT/Corrigenda in favour of Principal Rashtriya Sanskrit Sansthan, G.N. Jha Campus, Allahabad payable at Allahabad. in the form of Demand Draft only from any Nationalized Bank payable at Allahabad should be enclosed within the Technical Bid. Validity of DD should be at least 90 days from date of publication of NIT. Any tender received without requisite Earnest Money in the form as mentioned above shall be summarily rejected and treated as cancelled. The Earnest Money received shall be refunded to the unsuccessful bidders without any interest upon executing the Contract Agreement by successful tenderer, subject to the provisions of Clause 5 of ITB. The Earnest Money Deposit (EMD) of successful tenderer shall be retained and converted as part of Security Deposit.
4. Earnest Money Deposit (EMD) will be forfeited in the following cases –
 - a). If the tenderer withdraws/modifies his tender during the period of Bid Validity.
 - b). If the tenderer does not accept the correction of arithmetical errors of his tender.
 - c). If the tenderer after award of work, does not start the work within the stipulated time period as per Letter of Acceptance / Work Order.
5. Eligibility Criteria -

Contractors who fulfill the following requirements shall be considered as Eligible Bidder: The Agencies should have minimum 5 years experience in the desired field. .
6. Submission of Bid

The bids shall be submitted in Two Parts in two separate sealed envelopes:

 - I. Complete Technical Bid will comprise of :
 - i) EMD of requisite amount in the form of DD only in favour of Principal G.N. Jha Campus, Allahabad payable at Allahabad. Bid without EMD will be summarily rejected.
 - ii) Original Tender Document – Part -I : Technical Bid. (Stamped & Signed in all pages)
 - iii) Statutory registration documents like PAN, IT Return of last 3 years, ST & GST/VAT Registration Certificate and Return etc.

- II. Complete Financial Bid will comprise of :
- i) Duly filled-up Form of Tender as an acceptance to the terms and conditions set in the tender.
 - ii) Duly filled-up Schedule of Quantities.

Both the envelopes should be duly marked on top with Name of work and Technical Bid / Financial-

Bid as the case may be and both the envelopes to be submitted in another sealed envelope duly marked on top with Advertisement Number/ Name of work.

7. All Rates, Prices, Amounts and Sums quoted by the bidder shall be in Indian currency only. The language used throughout shall be English.
8. All Rates, Amounts & Sums shall have to be quoted in indelible ink and written both in figures and words. If the rate quoted in words does not tally with the rate quoted in figures then the rate which corresponds to the lesser amount shall be considered.
9. Any overwriting / correction / applying correction fluid shall be avoided and in case any correction is made the same must be initialized and stamped.
10. Tender must be submitted with the rates for all the items of work involved and any incomplete tender will not be considered. The items for which the rates are not quoted will be considered as Zero .
11. No alteration shall be made by the tenderer in the tender and no conditional tender will be entertained. Tender with split rate will not be considered.
12. The bid shall remain valid for a period of 90 days from the date of opening of the bid. If before expiry of the validity period or issue of work order, whichever is earlier, the bidder amends / modifies / withdraws his bid, making unacceptable to the institute, then the Earnest Money Deposit shall be liable to forfeiture at the option of the Institute.
13. The Rates quoted by the tenderer should be inclusive of all taxes & duties, freight, cost for loading & unloading etc. and must hold good till the completion of work and shall not be subjected to escalation due to increase in local market rates of materials and labour. No claim on this account what so ever shall be entertained at any stage including the extended period, if any.
14. The tenderer shall have to submit copies of valid PAN, Income tax, Sales Tax / VAT / CST & other statutory tax clearance Certificates along with the tender. The original copies of these Certificates will have to be produced when demanded for verification.
15. Each page of the bid document shall have to be signed and stamped by the Bidder / Authorised Signatory before submission. The bidders have to submit the tender documents and correspondences accompanying the tender with proper sign and stamp on each page along with the bid. The person / officer signing the tender / bid should be delegated with an appropriate Power of Attorney (duly endorsed by a Notary Public) by the Owner / Proprietor / Partner / CEO / MD / Director of the company to sign such documents.
16. The Intending bidders will have to produce documentary evidence in original in support of their credentials before the competent authority whenever demanded for verification. If any information furnished by the bidder is found as false / fabricated then his bid will be rejected and

treated as cancelled, even if the same is detected at any stage after signing of the contract and would lead to termination of the contract besides forfeiture of Earnest Money Deposit (EMD) and liabilities towards prosecution under appropriate law. In such cases the bidder / tenderer will be debarred from participation in future tendering process for next 03 (Three) years.

17. The sealed Bids shall be received by the Institute at Office not later than the time and date stipulated in the Notice Inviting Tender or Corrigenda otherwise. Tenders that are received after the date and time specified will not be considered.
18. The Technical Bid & Price Bid of tender will be opened on the specified date and time of opening at the conference Hall, G N Jha Campus, Allahabad in the presence of bidders / tenderers or their Authorised representatives (with proper authorization letter from Owner/Proprietor/Partner/CEO/MD/Director of the company mentioning Name, Address and designation of the person being authorised).
19. The Institute reserves the right to accept or reject any or all the offer including the lowest without assigning any reason. The Institute does not bind itself to accept the lowest offer.
20. The successful tenderer, shall deposit an amount equal to 5% of the tendered and accepted value of the work as performance guarantee in the form of Demand Draft of a Scheduled Bank in favour of Principal, G. N. Jha Campus, Allahabad payable at Allahabad. The time allowed for submission of the performance guarantee shall be 15 days of receiving "Letter of Acceptance" (LOA). This period can be further extended as the written request of the contractor by the Engineer-incharge for a maximum period ranging from 1 to 15 days with a late fee @ 1.00% per day of Performance Guarantee Amount. If the bidder still fails to deposit the performance guarantee within the extended time period, i.e. within 16th day to 30th day from the issue of letter of acceptance (LOA), his bid will be rejected and treated as cancelled and the entire Earnest Money Deposit shall be forfeited. After recording of the completion certificate for the work by the competent authority, the performance guarantee shall be returned to the Contractor, without any interest.
21. Standard Institute payment procedure shall be followed. A sum @ 5% of the gross amount of the bill shall be deducted as Security Deposit from the bill of the contractor. However, Earnest Money shall be adjusted first in the Security Deposit and the rest amount to complete a sum of 5% of gross bill value will be deducted from the contractor's bill. The security deposit of the Contractor shall not be refunded before the expiry of defect liability period that's of 01 year.

ADDITIONAL CONDITIONS OF CONTRACT

1. The quantities indicated are approximate and may vary at the time of execution. The Institute will exercise absolute discretion for operating all or some items of the schedule.
2. Contractor has to remove all the debris from the site of execution and dispose them at suitable places shown by the Engineer or his authorised representative at site.
3. Cement used for the work should not be older than two months from the date of manufacture. The contractor should purchase the cement from authorised dealer and submit the test certificates/vouchers prior to execution of the work.
4. All temporary arrangements, staging, working platforms etc. is to be provided by the tenderer at his own expense to the satisfaction of the Engineer-in-Charge. The Institute will not however, be liable to pay any compensation due to accident, injury to the contractor's work men or any account what-so-ever.
5. Steel to be supplied and used should be from approved manufacturers. Steel from manufacturers other than approved make / re-rolled steel will not be acceptable. The consumption of steel will be regulated as per bar bending schedule and drawing to the contractor and/or as directed by Engineer-in-charge. Payment of reinforcement rod, will be made as per as actual use including overlaps, crank, bending etc., as needed at work site, if any, as per approved drawing. Quantity will be calculated using standard weight per running metre. No wastage on any account is payable. Test certificate of steel should be submitted by the contractor. The contractor must submit vouchers for the steel purchased to the Engineer. All reinforcement used should be free from loose mill scale, loose rust, paint and oil coating etc.
6. All concreting works shall be Machine mixed and Machine vibrated and will have required levels of strength at the time of testing. Poorly executed concrete have to be demolished and repair will not be allowed.
7. The Institute will be at liberty to take samples during the course execution of work and get the same tested at Institute's laboratory to ascertain the quality conforming to relevant specification. The cost of sample and the charges for the testing will have to be borne by the contractor.
8. The contractor will have to maintain the work for Three months from the certified date of its completion.
9. The job is to be done as per WBPWD Building & Sanitary works specification for Building / Civil works and WBPWD Roads specification for Road Works, as applicable and provisions made in relevant IS codes must be followed. Wherever these are silent, the construction and completion of works shall conform to sound engineering practice as approved by the Engineer-In-Charge. In case of any dispute arises out of the interpretation of the above, the decision of the Engineer-In-Charge shall be final and binding to the contractor.
10. The bituminous road work shall be carried out by using bitumen of grade VG30 preferably from IOCL wherever applicable.
11. Roof treatment work / water proofing treatment work should be guaranteed by the contractor for 10 years after successful completion of work, wherever applicable.
12. The splashes of paints over doors, windows and floor shall be cleaned thoroughly after execution of the work.
13. Irrespective of rates quoted by the bidder, the contractor shall be solely responsible for payment of Minimum Wages as stipulated by the Government from time to time.
14. For painting works, volume of paint to be used is to be procured & stored at site during starting of work to avoid mismatch of shade. And Challan / Tax invoice of procured paint, certified by

the Manufacturers, should be submitted to the department. Sampling of paint to be done in presence of the manufacturers' representative and the quality of application to be certified by the manufacturer and the same to be submitted to the department.

LIST OF MATERIALS TO BE USED WHEREVER APPLICABLE

S. L.	ITEM	SUGGESTED BRAND NAME OR SIMILAR
1.	Cement	ACC / Ultratech
2.	Synthetic Enamel Paint & Primer	Asian / Berger /Nerolac
3.	Distemper & Primer	Asian / Berger /Nerolac
4.	P O P	Hi-tech/ Birla

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Azad park, Allahabad, U. P.
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(To be filled by the Tenderer with sign & stamp and submitted within the Financial Bid envelope)

To

The Principal Rashtriya Sanskrit Sansthan, G.N. Jha Campus,
Azad Park, Allahabad
U.P.

I/We, _____ Son/Daughter of Sri _____
Proprietor /Partner/ CEO/ MD/ Director of _____
of (Address) _____

having examined the site of work, carefully read and understood the Specifications, General Conditions of Contract and Conditions of the Tender, hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specifications, Bill of Quantities, General Conditions of Contract, the rates and prices set out in the annexed Bill of Quantities within _____ days / weeks / months from the seventh day of the date of receiving work order.

I/We have submitted Account Payee Demand Draft No. _____ dated _____ in favour of **“The Principal Rashtriya Sanskrit Sansthan, G.N. Jha Campus, Azad Park, Allahabad** payable at **Allahabad** for Rs. _____ (Rupees _____) with the tender as Cost of Tender Document.

I/We have submitted Account Payee Demand Draft No. _____ dated _____ in favour of **The Principal Rashtriya Sanskrit Sansthan, G.N. Jha Campus, Azad Park, Allahabad** payable at **Allahabad** for Rs. _____ (Rupees _____) with the tender as **Earnest Money**.

I also declare that the information / documents furnished along with the application and tender are true and authentic to the best of my knowledge and belief. I am well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender / termination of contract at any stage besides liabilities towards prosecution under appropriate law. Each page of the tender document and papers submitted by my Company are authenticated, sealed and signed, and I take full responsibility for the entire documents submitted with this tender.

I/We agree that the period for which the tender shall remain open for acceptance shall not be less than **90 Days** from date of opening of tender.

Signature of the Bidder
Full Name of the Bidder -
(in Block letters)
Full Address -

RASHTRIYA SANSKRIT SANSTHAN
G. N. Jha Campus, Azad Park,
Allahabad, U.P. 211002

PROFORMA FOR TECHNICAL BID PART - I

S.N.	PARTICULARS	To be filled in by the Bidder
1.	Name of the Agency	
2.	Details of EMD Package No	
3.	(I) Amount (ii) Draft No. (iii) Date (iv) Issuing Bank	
4.	Evidence of I T returns along with a certified copy.	
5.	Detailed office address of the Bidder/Agency with Office Telephone Number, Fax Number and Mobile Number and name of the contact person.	
6.	PAN/TAN/GST Number. (copy to be enclosed)	
7.	Sales Tax/VAT/GST Registration Number. (copy to be enclosed)	
8.	Whether the Bidder/Agency is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India. (If no, a Certificate is too attached in this regard.)	
9.	Experience in dealing with any Govt. Departments attach copies of supply orders placed on the agency.	

DECLARATION

I/we _____ hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I/we understand that in case any deviation is found in the above statement at any stage, I/we will be blacklisted, my/our Earnest Money Deposit (EMD) forfeited and that I/we will not have any dealing with the Institute in future.

(Signature of Authorized Signatory with date)

FORMAT OF FINANCIAL BID**(Part - II)**

Name of the Firm:

Repair of boundary wall

S.L.	DESCRIPTION OF ITEMS	AREA	UNIT	RATE	Remark
1	Demolishing brick work manually/ by mechanical means including stacking of Serviceable material and disposal of unserviceable material within 50 meters lead as per direction of Engineer-in-charge.	About 15.50	SQM		
2	Brick work with common burnt clay modular bricks of class designation 7.5 in foundation and plinth in: Cement Mortar 1:6 (1 cement : 6 coarse sand).	About 12.85	SQM		
3	Providing and laying in position specified grade of reinforced cement concrete, excluding the cost of centering, shuttering, finishing and reinforcement - All work up to plinth level : 1:1.5:3 (1 cement : 1.5 coarse sand : 3 graded stone aggregate 20 mm nominal size).	About 8.00	CUM		
4	Steel reinforcement for R.C.C. work including straightening, cutting, bending, placing in position and binding all complete up to plinth level. Mild steel and Medium Tensile steel bars.	About 7.50	QTL		
5	Fixing of M.S.GRILL with cement concrete	About 45.45	SQM		
6	20 mm cement plaster of mix : 1:4 (1 cement: 4 fine sand)	About 96.90	SQM		
7	Finishing walls with water proofing cement paint of required shade on boundary wall	About 640.00	SQM		
8	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade :Two or more coats on new work over an under coat of suitable shade with ordinary paint of approved brand and manufacture.	About 1280.00	SQM		

ABSTRACT OF COST

Work of Painting

S.L.	DESCRIPTION OF ITEMS	AREA	UNIT	RATE	Remark
1	Distemping with 1st quality acrylic distemper (ready mixed) of approved manufacturer, of required shade and colour complete, as per as manufacturer's specification. Two or more coats including scraping and rubbing.	About 6531 Sqm			
2	Finishing walls with textured exterior paint of required shade :New work (Two or more coats applied @ 3.28 ltr/10 sqm) over & including priming coat of exterior primer applied @ 2.20kg/ 10 sqm	About 1690 Sqm			
3	Providing and applying plaster of paris putty of 2 mm thickness over plastered surface to prepare the surface even and smooth complete. including cornies moulding complete .	About 545 Sqm			

ABSTRACT OF COST

Repair of Roof

Sl. No.	Description of items	Area	Unit	Rate	Remark
1.	Dismantling old plaster raking out joints and cleaning the surface (ceiling plaster) height 6M for plaster including disposal of rubbish to the dumping ground within 50 metres lead.	About 250 Sqm			
2.	20 mm cement plaster of mix : 1:4 (1 cement: 4 fine sand)	About 350 Sqm			
3.	Providing and fixing of expansion joint system of approved make and manufactures for various roof locations as per approved drawings and direction of Engineer-In-Charge. The joints shall be of extruded aluminum base members with, self aligning and self centering arrangement support plates asper ASTM B221-02. The system shall be such that it provides watertight roof to roof/roof to corner joint cover expansion control system that is capable of accommodating multidirectional seismic movement without stress to its components. System shall consist of metal profile that incorporates a universal aluminum base member designed to accommodate various project conditions and roof treatments. The cover plate shall be designed of width and thickness required to satisfy movement and loading requirements and secured to base members by utilizing manufacturer's pre-engineered self-centering arrangement that freely rotates / moves in all directions. The Self centering arrangement shall exhibit circular sphere ends that lock and slide inside the corresponding aluminum extrusion cavity to allow freedom of movement and flexure in all directions including vertical displacement. The Joint System shall resist damage or deterioration from the impact of falling ice, exposure to UV, airborne contaminants and occasional foot traffic from maintenance personnel. Provision of Moisture Barrier Membrane in the Joint System.	About 35 Sqm			

We agree and abide with the terms and conditions stipulated in the bid document.

(Signature of Bidder with Seal)

Name:

Date: