



राष्ट्रीय संस्कृत संस्थान,  
(मानितविश्वविद्यालय)  
गंगानाथ झा परिसर, आजाद पार्क,  
इलाहाबाद, 211002

**निविदा**

राष्ट्रीय संस्कृत संस्थान, गंगानाथ झा परिसर, (मानितविश्वविद्यालय), आजाद पार्क, इलाहाबाद को परिसरीय उपयोग हेतु निम्नलिखित सामग्रियों की व्यवस्था हेतु इच्छुक फर्मों से निविदाएँ आमंत्रित की जाती है। कृपया इच्छुक फर्म अपनी निविदाएँ दिनांक 12.12.2016 को अपराह्न 02 बजे तक सील बन्द निविदा कार्यालय में उपलब्ध कराएँ। निविदा से सम्बन्धित सभी विवरण आदि परिसर की वेबसाईट <http://www.gnjhacampusrsk.org> पर उपलब्ध है।

S.N.	Particular	Qty.
1	Projector ( <i>Dell</i> ) Model 4320 Model 1450 Model 1220	01 01 01
2	HP Printer Model - M806DN Model - M604DN Model - M725DN A3 Photocopier	01 01 01
3	HP. Scanner Model N9120 Document Scanner	01
4	Photo State Machine Ricoh M.P. 5054 SP D.G.S. & D दर पर।	01

नोट – उक्त सामग्रियों के लिए पूर्व में <http://www.gnjhacampusrsk.org> पर किए गए विज्ञापन के आधार पर प्राप्त निविदाएँ भी (जो अब तक खोली नहीं गयी हैं) मान्य है, परन्तु कोई फर्म यदि अपना संशोधित दर देना चाहे तो दे सकती है।

(डॉ. एन्. आर्. कण्णन्)  
प्राचार्य

## TENDER FOR SUPPLY OF GODREJ BRAND FURNITURE ITEMS

The Rashtriya Sanskrit Sansthan G. N. Jha Campus, Allahabad invites sealed tenders from the authorized dealers of the following items.

S.N.	Particular	Qty.
1	Projector ( <i>Dell</i> )	
	Model 4320	01
	Model 1450	01
	Model 1220	01
2	HP Printer	
	Model - M806DN	01
	Model – M604DN	01
	Model – M725DN A3 Photocopier	01
3	HP. Scanner Model N9120 Document Scanner	01
4	Photo State Machine Ricoh M.P. 5054 SP D.G.S. & D दर पर।	01

### Terms and Conditions: -

1. Tender shall be submitted in 2 parts in the specified formats:
  - (a) Technical bid (Annexure – A)
  - (b) Financial bid (Annexure – B)
2. Technical bid shall contain the following:-
  - (a) Authorization letter issued by the respective brand manufacturers to sell their Products, in the case of Authorized Dealers.
  - (b) Earnest Money Deposit (EMD) of Rs.10,000/- (Rupees Ten Thousand only) in the form of D. D./ Bankers" Cheque of scheduled bank drawn in favor of **Principal, Rashtriya Sanskrit Sansthan, G. N. Jha Campus, Allahabad.**
  - (c) Permanent Account Number (PAN)
  - (d) Evidence for having supplied Godrej products to Central Government Departments / Public Sector undertaking in the last one year.
  - (f) Bidder must have Sales Tax Registration. Evidence should be enclosed.
3. Financial bid shall indicate **rate per unit exclusive of all applicable taxes** and duly indicating the applicable taxes and their percentage.

4. The above two bids shall be submitted in 2 separate sealed covers addressed to the **Principal, Rashtriya Sanskrit Sansthan, G. N. Jha Campus, Allahabad 02.00 PM on 12. Dec. 2016.**
5. The sealed covers shall be super scribed with “Technical Bids for supply of **Godrej brand Furniture items** Separately Technical bids shall be opened on **12 Dec. 2016. At 02.00 P.M in the presence of bidders at Conference Room, RSS G.N.Jha campus,** at the above address. The financial bids of successful **technical bidders only will be opened subsequently on the same day at 3.00 PM.**
6. Each page of the technical bid containing specification and financial bid should be signed and stamped by the bidder or its authorized signatory.
7. **The rates quoted shall be valid up to 31-Mar-2017.**
8. The selected suppliers shall be in a position to supply the items within 10 days of placing the purchase orders.
9. The Institute reserves the right to place orders for all or any of the items.
10. The Institute may also increase or decrease the quantity of items.

**Performance Security:**

- a) 5% of total bid/contract value will have to be deposited as performance security in form of Bank Guarantee/ Demand Draft in favor of Principal, **Rashtriya Sanskrit Sansthan, G. N. Jha Campus, Allahabad.** By the lowest evaluated responsive bidder before the award of work. The performance security will be refunded only after the expiry of the contract as specified in the bid document/agreement.
- b) The performance security deposit shall be forfeited in case any terms and conditions of the contract/ agreement etc. infringed or the bidder fails to complete the supply in time.

**11. Other Terms & Conditions:**

- (a) The Campus reserves the right to propond/postponed/cancelled the bid, the bidder will have to abide with the decision.
- (b) Payment shall be made after the supply and submission of bills which will be subject to satisfactory supply (certified by the committee constituted for the purpose). Personnel In

Charge will certify the quality and quantity of the items supplied/ work done as per specifications and recommend accordingly the extent of payment.

- (c) No preference will be given to any bidder of class of bidders, either for the price or for other terms and conditions.
- (d) Quotation may be submitted on the printed letter head of the bidder in the prescribed format supplied with IFQ.
- (e) Successful bidder will have to enter into an agreement with this Campus for timely execution of the Purchase order.
- (f) No payment will be made for any damage of goods supplied. When delays in delivery of goods, completion of work or failure of the goods or works to meet performance requirements would result in extra cost, or loss of revenue or loss of other benefits to the implementing agency.

-S.d.-

***Principal***

Rashtriya Sanskrit Sansthan (Deemed University),  
Ganganath Jha Campus, Azad Park,  
Allahabad, U.P. 211002